**Application form**

**Training contract commencing September 2022**

Please complete this form electronically and submit via the online application page. Applications must be received by 5pm on 30 April 2021.

All candidates applying for a training contract must be able to provide evidence that they are eligible to live and work in the UK.

|  |
| --- |
| **Personal details** |
| Title (Mr/Mrs/Miss/Ms): |
| First names: |
| Last name: |
| Home address: |
| Term time address (if different): |
| Mobile: |
| Email: |
| Have you applied for a training contract at Schofield Sweeney before? |
| If yes, for which year did you submit your application? |
| Have you had work experience at Schofield Sweeney before? |
| If yes, please provide dates. |

|  |  |
| --- | --- |
| **Education** | |
| **Secondary education** | |
| Dates  From To | Name(s) of school(s)/college(s) and town |
|  |  |
|  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Secondary education examinations taken (GCSE, A-Level, etc)** | | | |
| Date | Level | Subject | Result/Grades |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Higher education** | | |
| Dates  From To | Name(s) of university/college & town | Title of course |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Subject modules taken at university** | | |
| Date | Subject | Interim result |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Expected completion date: | | |
| Class of degree obtained/expected: | | |

|  |
| --- |
| **Details of any foreign language with an indication of proficiency in reading and speaking, e.g. basic/holiday/conversational/business/bilingual** |
| Language: Proficiency: |
| Language: Proficiency: |

|  |
| --- |
| If you have not already taken the Graduate Diploma in Law and/or the Legal Practice Course, please give details of when and where you intend to commence the course: |
| Please give details of any postgraduate study undertaken including the Graduate Diploma in Law/the Common Professional Examination and/or Legal Practice Course: |

|  |  |  |
| --- | --- | --- |
| **Work experience** | | |
| Date  From To | Name of employer | Type of work, including sandwich placements, vacation and part-time work |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| **Referees** | |
| Please give the names and addresses of two referees to whom we can apply for a reference. One of the referees should be the person who has the most current knowledge of your recent work or studies. | |
| 1. | 2. |
| **Activities & interests** | |
| Please give details of your main activities and interests, including any independent travel, volunteer work, etc undertaken, and explain why these activities are important to you. (Continue on separate sheet if necessary). | |

|  |
| --- |
| Please mention any posts of responsibility or achievements and any additional information about yourself which you consider relevant to your application. (Continue on separate sheet if necessary). |

|  |
| --- |
| **About you** |
| Describe a situation where you have had to deal with a complaint or conflict. What was the outcome? |
| Describe a problem you have encountered, the difficulties involved and outline your approach to solving it. |

|  |
| --- |
| Describe a team you have been involved in and what your contribution was to its success. |

|  |
| --- |
| **Career ambitions** |
| Why would you make a successful lawyer? |
| Which areas of law particularly interest you? |
| Please say why you have applied to Schofield Sweeney. |

|  |
| --- |
| **Continuation sheet** |
| Please use this page if you need extra space to complete a question |

By submitting this form as part of an application for a training contract you confirm that the information is correct. The information which you submit will be used by us to assess your application and will be held in our records.